

Minutes of the Parish Council meeting held at the Village Hall on Monday 1st April 2019 at 7.30pm.

Present: Mr G. Burton (Chairman), Mr J. McPetrie, Mrs V. Mercer, Mr D. Murphy, Mr C Staines, Mrs Shirley Sullock, Ms J Hinder, Mr K. Widger

In attendance: Cllr R. Foss.

01-19. Apologies for absence – Cllr J. Brazil, Mr S Smaridge, The Police

02-19. Declarations of interest – None.

03-19. Public comment – None.

04-19 Police report – None.

05-19. County & District Councillor reports

District report from Cllr R. Foss:

- Reminded of the deadline for nomination papers to Follaton House, 4pm, 3 April 2019.
- To arrange for SHDC Head of Planning to brief the council on the adopted Plymouth and SouthWest Plan to help inform the local planning application consultation process.

06-19. Minutes of the meeting held on 4 March 2019

It was proposed, seconded and *resolved* that the Minutes be signed by the Chairman as a true and correct record.

07-19. Matters in abeyance

- It was agreed to extend the delivery of a parish council Facebook page until summer given the elections and year-end audit priorities.
- Village flooding issues; site meeting with Highways and SHDC. Future arrangements to be discussed at PC meeting later in year.
- Submit Traffic Management Grant application for £500 to Cllr R Foss once requirements identified and approved by all agencies.

08-19. Planning applications

0726/19/HHO – Church View, Slapton, TQ7 2PR

Householder application for single storey extension to an existing two storey converted outbuilding.

No Objection

4097/18/FUL – Lambs Park, Hansell, Dartmouth, TQ6 0LN

Change of use to dwelling house, formation of track and site landscaping works.

No Objection

Decisions (for information only, see SHDC website for more information)

0176/19/TPO – Cleeve, Prospect Hill, Slapton, TQ7 2PT

T3: Monterey Pine: Thin lowest lateral limb by 15% (remove up to 4 tertiary limbs) to reduce load on limb, remove partially failed secondary limb, deadwood removal (exempt).

Tree works allowed

09-19. Matters for discussion

- a. Feedback from the Annual Parish Meeting 27 March 2019:
 - Single Focus Neighbourhood Plan (New homes designated as primary residence). **Clerk to advise the Chief Planning Officer / Cllr J Brazil the Parish wish to progress the initiative.**
 - Portaloo – No further action due to cost restrictions.
 - Traffic Survey – **Chair to issue the survey results to the Cllrs for final comments by end of April. To then forward to Highways and Peter Chamberlain at DCC for discussion at the next SLP meeting**

- b. Village Defibrillator – Update and discussion on future ownership/village requirements. Based on the analysis paper presented, it was agreed
 - **To add for resolution to the May agenda that the council fund £2K and adopt to the Village Assets Register a new defibrillator once the current item reaches its end of life contract, March 2020.**
 - **Clerk to contact the FSC to update on the situation and offer to gift the existing defibrillator to the organisation if required.**
 - **First Responder - To arrange contract a final quote with the supplier / confirm the training details and liaise with the Queens Arms re potential to host the Defibrillator outside the Queens Arms. To report back to the Clerk.**
 - **Clerk to add to the May agenda for Resolution and action to submit a funding grant to the new District Cllr.**

10-19 Proposals for resolution

- Approval from the Parish Council that it meets the criteria to certify its exemption from external audit. **It was proposed and seconded for approval.**

Clerk to register this certification as part of the Annual Governance and Accountability returns.

11-19 Clerk's report

- a) Elections Update: Administration for the elections completed. Cllr D Murphy advised that some of the elections posters had been removed from the lampposts and would re-instate in the next few days.
- b) Police representative update – The post for PC Lee Richardson was currently being advertised. Details of the new officer tbc upon appointment.
- c) Projector – Annual PAT completed 29/3/19.
- d) Higher North Mill – BOAT progress. The residents of Higher North Mill wish for the road to retain its current status. No further action required.
- e) Drain clearance – Details of the quote was discussed with the Council. **Clerk to provide written feedback to the supplier and obtain a revised quote.**
- f) Mowing contract update – The first cut took place 22/3/19. Next cut to be undertaken before the Easter Weekend. **Clerk to request photos of the proposed additional work from the contractor and circulate to the council for consideration/approval.**
- g) Bottle Bank location, damaged fence and fly-tipping update. The bottle bank is still overhanging the road. **Clerk to report to highways.** The Fly-tipping has been cleared. The damaged fence is still awaiting repair from highways – **Clerk to request date.**
- h) SHDC beach car park monitoring process update – **Clerk to add a monthly spot check update to the agenda to report.**
- i) Standing Orders review – **New Chair/council to review and add as a resolution to adopt to the June agenda.**

12-19 Chairman's report

- a) Beach bus shelter – Update on construction and handover from the SLP, FSC and Whitley Trust. Pending report from FSC.
- b) Monument relocation – Update on engineer's onsite meeting. No update, progressing.
- c) Update from Highways on pot hole repairs. No update, progressing.
- d) Due to elections, the Chair reported they would finalise business in hand and for non-urgent items to be held to the 13th May meeting.

13-19 Councillors' reports

- a. Cllr J Hinder – Agreed the specification for the re-location of the Parish Notice Board to Greenbanks with the contractor. Quote for the works approved at the meeting. **Clerk to progress to completion.** Also progressing ideas for future family sports events and looking at a formal structure to operate these within.
- b. Cllr J McPetrie – Requested that the yellow traffic signs at the top of the village could be fixed to a heavier duty post. **Cllr K Widger to undertake the work and update at next meeting.**
- c. Cllr V Mercer:
 - Attend the recent Estuary Forum meeting. A joint French/English shellfish /red tides algae project is underway to monitor the blooms at Frogmore and Kingsbridge Quay which will help to predict poor water quality.
 - AONB have published a new plan supported by SHDC and requested that councils consider this during local planning consultations. Advised that; planning consider local advice, that major developments are relative to the locality and that neighbourhood plans are very helpful in Planning's considerations. **Cllrs to review the new AONB plan online.**
 - A new seaweed farm in Start Bay is being monitored for a year and visible from the beach.
- d. Cllr K Widger – Reported an abandoned car at the Park and Walk. **Clerk to log with the Police.** Also reported that signposts had been removed at Lower and Higher Green. **Clerk to report to Highways.**
- e. Cllr C Staines – Reported the campsite was open and the first mobile homes have been seen in the village and adequate signage was important to deter.

14-19. Financial matters

Approve the following payments:

73-19	£118.33	Greenspace, Feb. Mowing (Invoice 1219) <i>(Paid 5.3.19 for noting).</i>
S/O	£186.80	L. Soothill-Ward, Clerks salary – March '19 <i>(Paid 1.4.19 for noting).</i>
74-19	£80.00	P WestLake – Buddle Hole clearance – Invoice 417 (Paid 5/3/19 for noting)
75-19	£8.00	Village Hall hire: Feb PC meeting 4/2/19 / (Invoice C03434/19)
76-19	£7.25	Village Hall hire: Feb Hula-Hoop Event 10/2/19 / (Invoice C03438/19)
77-19	£30.00	Sophie Carr- Village Hoola-Hoop event host (invoice Slapton01)
78-19	£126.01	Clerks Quarterly expenses (1/12/18-31/3/19)
79-19	£107.46	Clerks Overtime (DALC courses x 2 + Annual Parish meeting clerking support 27/3/19)
80-19	£36.00	DALC – Cilca part 1 training course – clerk attendance 6/3/19. Invoice £7511

- b. Cash at bank as of 25.3.2019 - £27,185.70
- c. Year-end VAT claim submitted 31-3-19 - £385.60
- d. Clerks national annual pay award increase from £9.35 to £9.77 per hour on new SCP 5 pay scale (equivalent to 2018 SCP 15 pay scale) wef 1/4/19.

15-19. Date of next meeting – Annual Parish Council Meeting; Monday 13th May 2019 at 7.30pm.

SIGNED Chairman: