

Draft Minutes of the Parish Council meeting held at the Village Hall on Monday 4th February 2019 at 7.30pm.

Present: Mr G. Burton (Chairman), Mr J. McPetrie, Mr K. Widger, Mrs V. Mercer, Mr D. Murphy, Mr C Staines, Mrs Shirley Sullock, Ms J Hinder, Mr S Smaridge.

In attendance: Cllr J. Brazil, Cllr R. Foss.

165-19. Apologies for absence – PC Lee Richardson.

166-19. Declarations of interest – None.

167-19. Public comment – None.

168-19 Police report – No crimes reported in the Parish for the period 01/11/2018 until 27/01/2019.

169-19. County & District Councillor reports

County Report Cllr J. Brazil:

- The Royal Tank Regiment are hosting an event to mark the 75th anniversary of Operation Tiger on 28/4/2019. At 2.30pm there will be a service at the Tank in Torcross followed by a gathering of service dignitaries at Stokeley Farm shop. The District and County Council are working together to support the event.
- A meeting is being held on 12/2/19 at Chivelston Parish Hall to brief Parish Councils on the new Parish 'Main residence only' restrictions for new builds scheme. **Cllr Brazil and Cllr Val Mercer to attend and update the council at the next meeting.**

District report from Cllr R. Foss:

- A full Council meeting is being held 21/3/19 to adopt the joint local Plymouth, West Devon and South Hams local plan. This will then replace the previous plan.
- The District Council are placing funds into a new Mutual Bank to support its start up.
- Positive feedback has been received from a recent peer review.
- The notice date for the May Elections is 26/3/19. Timetable details are now available from the District Council Office.
- The Home Farm planning appeal is now with the Planning Inspectorate. A decision is expected early/mid-summer.

170-19. Minutes of the meeting held on 7th January 2019

It was proposed, seconded and *resolved* that the Minutes be signed by the Chairman as a true and correct record.

171-19. Matters in abeyance - None discussed.

172-19. Planning applications

0176/19/TPO – Cleeve, Prospect Hill, Slapton, TQ7 2PT

T3: Monterey Pine: Thin lowest lateral limb by 15% (remove up to 4 tertiary limbs) to reduce load on limb, remove partially failed secondary limb, deadwood removal (exempt).

Supported.

Decisions (for information only, see SHDC website for more information)

0370/18/HHO - Watergate Cottage Slapton TQ7 2QD

Householder application for replacement of two log sheds with garden tool store/log store and erection of greenhouse (part retrospective).

Refusal

2512/18/FUL - Kimberley Nurseries Slapton TQ7 2QT

Retention of mobile home for use as nursery office and storage previously used as a temporary dwelling (Retrospective).

Conditional Approval. Clerk to circulate details to Cllrs.

3381/18/ARC - Coltscombe Court Lower Coltscombe, Slapton TQ7 2QE

Application for approval of details reserved by conditions 7, 8, 10, 12, 16, 19 and 20 of planning consent 44/0800/15/F.

Discharge of Condition Approved. Clerk to circulate details to Cllrs.

3573/1/8/HHO - The Mallards Slapton TQ7 2QT

Householder application for single storey side garage extension and rear extension to dwelling.

Conditional Approval

4176/18/NMM - Coltscombe Court Lower Coltscombe, Slapton TQ7 2QE

Non material minor amendment to planning permission reference 44/0800/15/F.

Conditional Approval

173-19. Matters for discussion

- a. Agenda and arrangements for Annual Parish Meeting 27 March 2019. Details to be covered at March meeting. **Clerk to confirm the meeting date and time with the Village Hall.**
- b. Village defibrillator – Ownership, renewal date, location(s) requirements. **Clerk to contact the Field Study Centre to ascertain arrangements currently in place.**

174-19 Proposals for resolution

- a. Chair proposed that N Mathias be offered the mowing contract for one year. Resolution approved, voted all in favour. **Clerk to contact N Mathias to appoint, and advise other suppliers of the decision. Cllr S Smaridge and Cllr K Widger to arrange a site meeting with N Mathias to also discuss the clearance, renovation and maintenance of the village buddle holes and arrange a quotation.**
- b. Traffic Survey – Chair proposed to agree questionnaire distribution method and timings. Resolution approved, voted all in favour. **Cllr C Staines to organise distribution of the survey to all households in the parish by 12/2/19.**
- c. Chair proposed that Brookings Hire be retained on contract to deliver a twice-yearly programme of drain and gutter cleaning, probably April and November. Resolution approved. **Cllr K Widger and Cllr V Mercer to arrange a site visit with Brookings and advise the clerk on any changes required to the drainage maps which then form the specification of works for quotation.**

175-19 Clerk's report

- a. New outdoor shelter request at Greenbanks bus stop – Tender timelines revised to complete by the start of the school summer holidays. **Cllrs to send names of local suppliers to the clerk by 20/2/19. Clerk to issue tender by 25/2/19.**

- b. 2019 Elections – Timetable discussed. **Clerk to confirm the date of issue of the election packs to the Cllrs.**
- c. Possible Facebook page – Following discussion, it was agreed to set up a parish Facebook page with 2 editors to help communicate information to parishioners. **Clerk to contact the Village Shop and Events team to discuss and agree editorial support, set up a Parish Facebook page and propose a resolution to go live.**
- d. **CiLCA exams** – Clerk presented costings to complete the level 3 foundation Certificate in Local Council Administration (CiLCA). Parish contribution **to be put as a proposal for resolution at the March meeting.**

176-19 Chairman's report

- a. **Update from Slapton Line Partnership meeting:**
 - **Monument relocation:** The proposed new site for the relocation of the monument was approved in principle – on wide verge of Sands Road, near existing bench. An onsite meeting with the engineers is next to be arranged and installation plans submitted.
 - **A379 road:** There was a general acceptance that the road has now been moved inland as far as possible. It was discussed that it would be repaired within reason but not replaced if/when it closes again. It was acknowledged that traffic issues in the village need to be addressed and support will be given to Slapton to help with management. Cllrs asked if it would be necessary to declassify the road from A to B when closed to prevent appearing on Google/ Sat Nav maps. Chair to raise at next meeting of SLP.
 - The issues faced by the residents of Higher North Mill was raised. Satnav still suggests using that route. An option is to downgrade the road to a 'Boat' classification which would remove from maps. **Clerk to write to the owners of Higher North Mill and ask if they would be in support of this. If so, to write to DCC Highways to ask how to start the process.**
- b. **Portaloos** – It was agreed the next steps were to contact Natural England for their guidance on use of chemical toilets on an SSSI site. If approved, similar will be needed from SHDC and the Field Studies Council. **Clerk to complete and submit online request form.**
- c. **Village Flooding** – Site meeting held with DCC Highways team and SHDC Flood officer. Highways will carry out repairs to road drain in Brook Street.
- d. **Joint meeting re future of shop** – The Chair had been asked to arrange a meeting between the Shop team, the Field centre and the Village Hall committee but the invitation was not accepted.

177-19 Councillors' reports

- a. Cllr Mercer – Has arranged with the Cookworthy museum to drop f the 1800's donated Church Magazines at their offices during opening hours. Also reported the road condition in the Townsend Cross area was poor due to a collapsed BT conduit. **Clerk to report damage to BT Openreach.**
- b. Cllr D Murphy – Charleton and Frogmore Parish Councils both recommend portable speed signs to set up a community speed enforcement scheme. Permission from Highways is required. Cllr R Foss agreed an in principle £500 contribution to support the scheme. **Clerk to submit budget request form by end February latest. Chair to contact highways regarding permissions if supported by parish at the Annual Meeting.**
- c. Cllr S. Smaridge and Cllr K Widger – Reported the bus shelter bench was in good condition to move. The Chair is progressing the terms of handover of the new Beach Bus shelter with the SLP, FSC and Whitley Trust. Agreement needed on legal status; license, gift or other. **Chair to update next meeting.**
- d. Cllr J McPetrie – Reported on the poor condition of the road surfaces around the village.

- e. Cllr J Hinder – Reported the family Hula-hoop event will take place in the Village Hall on Sunday 11th February. **Cllr J Hinder to provide photos of the event to Cllr D Murphy for inclusion in the Slapton Lines.**

178-19. Financial matters

- a. Approve the following payments:

62-19	£118.33	Greenspace, Dec. Mowing, Invoice 1208. <i>(Paid 9.1.19 for noting)</i>
S/O	£186.60	L. Soothill-Ward, Clerks salary – Jan '19 <i>(Paid 1.2.19 for noting)</i> .
63-19	£4.51	DACL Good Councillor Guide, including postage, Invoice 7463.
64-19	£8.00	Village Hall hire, 3/12/18. Invoice C12415/18
65-19	£0.50	HMRC – PAYE late reporting fee Period 6/4-5/5/19 Ref: 1901 <i>(Paid 26-1-19 for noting)</i> .
66-19	£1.00	HMRC – PAYE late reporting fee Period 6/5-5/6/19. Ref:1902 <i>(Paid 26-1-19 for noting)</i> .
67-19	£1.00	HMRC – PAYE late reporting fee Period 6/6-6/7/19. Ref 1903 <i>(Paid 26-1-19 for noting)</i> .

- b. Cash at bank as of 28.1.2019 - £28,333.76.
 c. Quarterly audit to be arranged Feb 2019.

179-19. Date of next meeting – Monday 4th March 2019 at 7.30pm.

SIGNED Chairman: